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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held on 12th February 2020

Present: Cllr. S. Ashcroft - Mayor/Chairman

Cllr. R. Adamson

Cllr. J. Rogerson

Cllr. R. Beacham

Cllr. S. Rainford

Cllr. S. Lomas

Cllr. H. Gee

Cllr. A. Odix

Andrea Pownall - Town Clerk

+ 4 members of the public & Carl Chew Longridge Police.

**Min 0221 Mayors Welcome**

The Mayor opened the meeting and welcomed everyone to the meeting

**Min 0222 Apologies for Absence**

Cllr J. Clark (leave), Cllr N. Stubbs (work commitments), Cllr's Dalgleish-Warburton & Arnold (unwell)

**Min 0223 Declarations of Interests**

None

**Min 0224 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 8th January 2020, as an accurate record.

**Min 0225 Public Time**

The meeting closed at 7.01pm.

Representation was made from members of the public with regards to planning application 3/2020/0036

The meeting re-opened at 7.09pm

**Min 0226 Consideration of Planning & Licence Applications**

**3/2020/0036 - 28 Calfcote Lane** - *Detached bungalow and land to rear of property accessed from Brindle Close*

Longridge Town Council are objecting to the planning permission for the following reasons: (1) overdevelopment of a residential area

(2) if planning permission is granted it will set a precedent for planning permission to be granted through existing hammer head turning in cul de sac locations in Longridge.

**Appeal to Secretary of State - 3/2018/1105** - The application is for outline planning permission for 21 self-build dwellings and associated works at **Higher College Farm, Lower Road**, Longridge.

LTC original response was: *Longridge Town Council object to this application as the council feels that there is a need for industrial land and this land would serve Longridge better as industrial units.*

Longridge Town Council response should reinforce that the land would be better as industrial units.

**3/2019/1100 - Land of Davis Street** - *Application is for retention of unauthorised two storey dwelling*

Longridge Town Council response:

In principle this building is not permitted and appropriate planning permission was not obtained.

There is potential for over development of the site.  Concerns have been raised if planning permission is granted for this there will be a further application to development the other area within this plot leaving very little if any amenity space and continuing access difficulties for service vehicles.

Consultation with neighbours should be sought to ensure that there are no privacy issues.

**3/2019/0416 - The Palace Cinema, Market Place** - *Installation of ground mounted satellite dish to rear*

No objections

**3/2019/1097 - 4 Berry Lane** - *Change of use of first floor flat (and revised opening hours)*

No objections

**3/2020/0043 - 25 Jeffrey Avenue** - *Erection of detached single storey open logs store and secure garden store*

Providing neighbours have been consulted LTC have no objection to make.

**3/2020/0067 - 1 Fleet Street** - *Single Storey porch to front*

No objections

**Min 0227 Third Quarterley Financial Statement (Oct 2019 - December 2019)**

The statement **be noted**.

**Min 0228 Longridge Service Centre Action Plan**

Discussions took place. **It was agreed** that a A5 flyer was a more appropriate means of communication to the businesses rather than a lengthy letter. **It was** **agreed** that Cllr's Ashcroft and Rainford would meet with representatives of the business community in the first instance.

**Min 0229 Bowling Green, Towneley Gardens**

Discussions took place. **It was agreed** that views of the Longridge Environment Group be sought on the future use of the Bowling Green prior to a discussion taking place with RVBC.

**Min 0230 Longridge Environment Group**

Discussion took place and **it was agreed** that in the short term, Town Clerk would provide banking, accounts payable until an ethical bank could be sourced by LEG.

**Min 0231 Rural Market Towns Group**

**It was agreed** that Longridge Town Council should join the above group (£130 p.a.) with a review in 12 months time.

**Min 0232 Insurance Excess**

**It was agreed** that the insurance excess be paid.

**Min 0233 Grant - Longridge Heritage Centre Trust**

Council **approved payment** of the grant in relation to Longridge Town Archive.

**Min 0234 Estates Committee**

**It was noted** that the report regarding the Caretaker/Handyman has been passed to Staffing Committee for action.

**It was discussed and agreed** that the works to replace the roof should be project managed by a specialised surveying company. One quotation for the work has been received a further two quotations should be sought.

**Min 0235 Website/Social Media Working Group**

The verbal update **be noted**.

**Min 0236 Staffing Committee**

The verbal update **be noted**.

**Min 0237 Longridge Loop Working Group**

The verbal update **be noted**.

**Min 0238 Financial Regulations**

The Financial Regulations **were discussed**. Once the amendments required are made the document will be returned to Council for approval.

**Min 0239 Finance**

**The following were** **approved for payment:**

a. Bishops- £68.40

b Robert Tomlinson - £85.00

c. Initial Technologies - £16.44

d. Initial Technologies - £49.16

e. Terry Lewis - £80.00

f. Terry Lewis - £80.00

g. Rosemary Glen - £477.00

h. Rosemary Glen - £511.12

i. LenTech - £180

j. Rosemary Glen - £511.12

k. Rosemary Glen - £432.00

l. Information Commissioner - £40.00

m. Vision ICT - £21.60

n. Rosemary Glen - £704.40

o. Paul Coupe - £100.00

The following retrospective authorisation was approved:

* HMRC for Tax Quarter 3 -£413.67
* Unity Bank - £5,000

To note payments made my direct debit (for information only):

Town Clerk Salary - £1057.76

Nappy Bins in public toilets - £61.34

Nest - £45.38 (Employer & Employee contributions)

Electric Bill - £588.21& Electric Bill - £85.37.

**Min 0240 Matters Raised by Residents**

There were various issues discussed.

**Min 0241 Next Meeting**

The date of the next meeting is Wednesday 11th March 2020.